

# CONTRACTING MADE EASY

As a special service to our valued agents, GoldenCare will take all necessary steps to get you contracted with as many carriers as you wish!

Print to complete by hand or take advantage of fillable fields. If using fillable fields, once all entries are made, print and **sign where required**.\* Provide your signature in the CENTER of the box on the Required Signature page. *(Keep a copy for your records!)*\*\*

Once submitted, be on the lookout for email(s) containing **contracting invite links** from SuranceBay or other contracting portal entities working with our carriers. If email(s) do not appear in your inbox within a week, remember to check your Junk folder.

To expedite processing, we must receive a copy of your agent license(s).

**\* Important Note:**

Electronic signatures utilizing styled font cannot be accepted. Acceptable signatures include wet signatures or handwritten signatures affixed with electronic tools.

Submit finished, signed contract by:



**SECURE FILE UPLOAD**

<https://goldencareagent.com/contracting-upload/>



Fax:

**866-863-8608**



Email:

[contracting@goldencareusa.com](mailto:contracting@goldencareusa.com)

*Protect your information using encryption!*



Mail: **GoldenCare**

**10700 Old County Rd 15, Suite 450  
Plymouth, MN 55441**

On the Agent Data Sheet, note some carriers require Errors & Omissions (E & O) coverage. *Great News:* If you enroll in the 2024/2025 E & O plan, and submit 1 qualifying application written between April 1, 2024 and April 1, 2025, you will receive a discount on your 2025/2026 enrollment! It's never too late to enroll. Coverage is pro-rated for the quarter you are covered.

For policy details, qualifying business, and/or to enroll online, click on "Discounted E & O" within the *Tools* tab of [www.goldencareagent.com](http://www.goldencareagent.com). And while you are on our website, check out the many programs and services we offer!

\*\* Please save a copy of this packet in order to retain data entered in the fillable fields.

**Your Success Is Our Priority  
It Is A Pleasure To Be Of Service To You**

Agent's Full Name (as it appears on State License) \_\_\_\_\_  Male  Female

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Are you a U.S. Citizen?  Yes  No

Driver's License Number and state of issuance: \_\_\_\_\_

State & License Number(s) for requested appointment (**Provide copy of license(s)**):

Resident License: \_\_\_\_\_ Non-Resident License(s): \_\_\_\_\_

Designated Beneficiary and Relationship \_\_\_\_\_

Name of Upline Manager (if applicable) \_\_\_\_\_ INTERNAL ONLY: \_\_\_\_\_ RefCode

Check type of contract you are requesting:  Individual  Agency/Officer  Licensed Only (paid by Upline Manager)

If Agency/Officer, submit agency license(s) with contracting and provide the following: Tax ID \_\_\_\_\_

Agency name: \_\_\_\_\_ Officer title: \_\_\_\_\_

Type of Agency:  S-Corporation  C-Corporation  Partnership  Other \_\_\_\_\_

E-Mail Address (required) \_\_\_\_\_

**Residence Address - Please do not use P.O. Boxes**

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Number of Years at the address above? \_\_\_\_\_

Within the last 7 years, have you lived at a different address?

No  Yes (provide history details & dates on a separate sheet)

**Business Address**

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

**INDICATE CARRIER(S) WITH WHICH TO BE CONTRACTED - (Please select at least one)**

- Mutual of Omaha & Affiliates  LTC\*†  MS/Dental
- CHS\*  AccDeath  Living Promise FE  UL  IUL\*†
- IULE\*†  TLA\*  TLE  CWL  Annuities\*
- Thrivent  LTC\*\*†  CareFoward
- National Guardian Life (NGL)  LTC\*†  Funeral Trust
- ManhattanLife  OmniFlex STC & HHC  FE  MS
- Guarantee Trust Life  Critical Cash/Care  STC  STHHC
- Home Care Secure  GTL Life Select WL  FE  Turbo Term
- HI  CHS  CI  iGap  SBSA  MS
- AFEUSA / Chubb (LifeTime Benefit Term permanent insurance)
- True Freedom (HHC Service Contracts)
- Aetna & Affiliates  MA  MS/Ancillary/FE

- ACE (MS)
- Aflac (MS/FE)
- Allstate  MS/Ancillary  FE
- Bankers Fidelity (STC/FE/HI/MS/Cancer)
- Cigna  MA  MS/STC/Ancillary
- Humana  MA  MS
- Medica\*
- Nationwide CareMatters II (Hybrid)
- OneAmerica/State Life† (Hybrid)
- United Healthcare\*
- Wellabe & Affiliates (STC/MS/Ancillary)
- Other \_\_\_\_\_

**Unless this box is checked, Medicare Supplement elections will be advanced where possible.**

**NOTE:** An advance with Mutual of Omaha & Affiliates will impact all health products, except AccDeath.

\* \$1 Million E & O Required \*\* \$1 Million E & O Required/Provide Proof of Coverage † Requires Compliance with LTCi Partnership

**PRIORITY HANDLING FOR NEW BUSINESS**

Is new business imminent OR submitted w/ contracting?  Yes  No

If yes, please disclose the following details: Sign Date: \_\_\_\_\_

Carrier: \_\_\_\_\_

Product: \_\_\_\_\_

Client Name: \_\_\_\_\_

Client Resident State: \_\_\_\_\_ App Sign State: \_\_\_\_\_

Splitting Agent Name: \_\_\_\_\_

**CURRENT E&O INFORMATION (Provide copy of contract)**

Coverage Provided By \_\_\_\_\_

Policy Number \_\_\_\_\_

Coverage Amount per occurrence \_\_\_\_\_

Total Amount of Coverage/Aggregate \_\_\_\_\_

Effective \_\_\_\_\_ Expiration \_\_\_\_\_

**Agent Signature** \_\_\_\_\_  
**Date** \_\_\_\_\_



# STOP! ONLY ANSWER QUESTIONS ON THIS PAGE IF REQUESTING APPOINTMENT WITH MANHATTANLIFE

If you answer YES to any question, provide a detailed explanation (including year, jurisdiction, county/federal district, sentencing, and name at time of the offense), on a separate sheet with your name and signature, as well as any legal documentation.

AGENT NAME: \_\_\_\_\_ Mother's Maiden Name (required): \_\_\_\_\_

## YES, I AM REQUESTING APPOINTMENT WITH MANHATTANLIFE

- 1 Are you now or have you ever been included in litigation with an insurance company that you represented?  Y  N
- 2 Do you currently have a debit balance with any insurance company?  Y  N
- 3 Have you ever had your insurance or securities license suspended or revoked?  Y  N
- 4 Have you ever been charged, convicted, or plead guilty or nolo contendere (no contest) in a domestic or foreign court:
  - 4A Of a felony or misdemeanor involving; insurance or an investment-related business, fraud or false statements or omissions, wrongful taking of property; or bribery, forgery, counterfeiting or extortion?  Y  N
  - 4B Have you been convicted of any other felony or misdemeanor, other than traffic violations?  Y  N
- 5 Has any domestic or foreign court ever:
  - 5A Found you guilty in connection with any insurance or investment-related activity?  Y  N
  - 5B Found that you violated any insurance-related statutes or regulations?  Y  N
- 6 Has any domestic or foreign court ever:
  - 6A Found you to have made a false statement or omission or been dishonest, unfair or unethical?  Y  N
  - 6B Found you to have been involved in a violation of insurance or investment regulations or statutes?  Y  N
  - 6C Found you to have been the cause of any insurance or investment-related business having its authorization to do business denied, suspended, revoked or restricted?  Y  N
  - 6D Entered an order against you in connection with any insurance or investment-related activity?  Y  N
  - 6E Denied, suspended, or revoked your registration or license or otherwise prevented you from associating with any insurance or investment-related business, or disciplined you by restricting your activities?  Y  N
- 7 Have you ever been the subject of any insurance or investment-related, consumer-initiated complaint or proceeding that:
  - 7A Alleged compensatory damages of \$2,500 or more, or found fraud or the wrongful taking of property?  Y  N
  - 7B Was settled or decided against you for \$1,000 or more, or found fraud or the wrongful taking of property?  Y  N
- 8 Are you now the subject of any complaint, investigation, or proceeding that could result in a "yes" answer to any previous questions?  Y  N

- Copy of E&O Certificate (\$1mil coverage required)
- Commission Remittance (please only choose ONLY one):
  - Direct Deposit- Paid 2 times each month for all companies (15th & End of Month) with a \$25 minimum. (Please complete required EFT form)
  - Paper Check- Paid via paper check once each month (last business day) with a \$100 minimum.

LOA Agents will receive a Credit card form. Direct-pay contract will deduct appointment Fees from Commissions.

Would you like a fee schedule emailed?  Yes  No

If contracting as an Agency/Officer setup, are you going to be personally soliciting business?  Yes  No

I attest to abiding to the Carrier Agreement, Policy, & AML Guide (can be provided upon request) and receiving the following Carrier Statement:

As part of our contracting process due diligence, several inquiries will be made including a check of state and federal court records, a credit check, a Vector One check for agent commission debit balances and a routine investigative consumer report whereby information is obtained through personal interviews with your neighbors, friends or others with whom you are acquainted. These inquiries include information concerning criminal court reports, credit history, unpaid agent commission debit balances, character, general reputation, personal characteristics and mode of living. As applicable, employment, occupation, general health, habits, residence verification and marital status may be included. You have the right to make a written request within a reasonable period to receive additional detailed information about the nature and scope of this investigation. You authorize all persons and entities to release all written and verbal information about you to Vector One, Applicant Insight Limited, Inc., Manhattan Life Insurance, Family Life Insurance Company, ManhattanLife Assurance Company of America, Standard Life and Casualty Insurance Company, ManhattanLife of America Insurance Company and Western United Life Assurance Company. You release and agree to hold Manhattan Life Insurance, Family Life Insurance Company, ManhattanLife Assurance Company of America, Standard Life and Casualty Insurance Company, ManhattanLife of America Insurance Company, Western United Life Assurance Company, Vector One and Insight Limited, Inc. harmless from all liability and responsibility for doing so. You also authorize the procurement of an investigative consumer credit report and Vector One inquiry.

I attest that the information I provided is true to the best of my knowledge. I acknowledge that if any information changes, I will notify GoldenCare/NIB within 5 days of such change, and they may contact me to answer carrier specific questions. I also understand that this Questionnaire is good for 90 days, and after that period I may be contacted to update any applicable information.

I agree to allow GoldenCare/NIB to continue all activity relevant to administrative & appointment processes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## REQUIRED SIGNATURE

Please sign in the center of the box below.

AGENT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
(PRINT NAME HERE)

### SIGNATURE AUTHORIZATION

PLEASE READ THIS AUTHORIZATION, SIGN IN THE CENTER OF THE BOX BELOW AND SUBMIT THIS FORM BY FOLLOWING THE INSTRUCTIONS PROVIDED ON THE COVER PAGE.

I, \_\_\_\_\_, hereby authorize and direct GoldenCare USA LLC, National Independent Brokers LLC and American Independent Marketing, LLC (each an "Agency" and together the "Agencies"), each insurance carrier with which they contract (each a "Carrier" and together, the "Carriers") and any third party operating a portal used for contracting ("Third Parties," and together with the Agencies and Carriers, collectively, the "Authorized Parties") to affix or append a copy of my signature, as set forth below, to any and all required signature fields on forms, agreements and other related instruments ("Appointment Forms") of any Carrier requested by me in writing, for purposes of, and in furtherance of, obtaining such Carrier's appointment and authorization permitting me to sell its products (the "Initial Purpose"), and to continue, on my behalf thereafter, all activity relevant to post-appointment administrative and sales-related processes for purposes of, and in furtherance of, selling such Carriers' products (the "Secondary Purpose" and together with the Initial Purpose, the "Purposes"), including affixing my signature to any and all required signature fields on forms, agreements and other related instruments in furtherance of the Secondary Purpose ("Administrative Forms"). My signature will not be used by the Authorized Parties for any purpose other than the Purposes.

In connection with the Purposes of becoming authorized to sell and selling Carrier insurance products, the Authorized Parties shall be permitted to create a personal User ID and Password (which the Authorized Parties will provide to me upon my request), complete and submit all such Appointment Forms and Administrative Forms to achieve the foregoing Purposes (each of which will be furnished to me upon my request following its execution for my records to the extent in the possession of an Agency, or, if not in the possession of an Agency, each of which may be provided to me upon Agency's commercially reasonable efforts to obtain such Appointment Forms and Administrative Forms from the requisite Carrier). By my signature below, I hereby agree that execution on the foregoing Appointment Forms and Administrative Forms of any Carrier by the Authorized Parties shall be binding upon me and have the same effect as if I directly executed such forms, agreements or instruments. I hereby release, indemnify and hold harmless the Authorized Parties against any and all claims, demands, losses, damages, and cause of action, including expenses, costs and reasonable attorneys' fees which may be sustained or incurred as a result of its reliance on any of the Appointment Forms or Administrative Forms bearing my signature pursuant to the authorization granted hereunder.

By my signature below, I certify that the supporting background information I have submitted to the Authorized Parties, including as provided to you on the attached Background Information Questionnaire, is complete and correct to the best of my knowledge. I understand that such information is valid for 90 days from the date hereof, and that after such period, I may be contracted to update any applicable information.

I hereby acknowledge that I have had the opportunity to consult with independent legal counsel regarding any questions I may have about this authorization page prior to my execution thereof.

### **REQUIRED SIGNATURE:**

**PLEASE SIGN YOUR NAME IN THE CENTER OF THE BOX BELOW.**

Please use BLACK ink.



# ENJOY THE CONVENIENCE OF DIRECT DEPOSIT FOR COMMISSIONS

By Filling Out This Simple Form

Agent's Full Name \_\_\_\_\_

Is this a new account or a change to existing information?  New  Change  Terminate

Do you want your commission check deposited into your savings or checking account?  Checking  Savings

If checking, please enclose a voided check.

If savings, please enclose bank statement or deposit slip.

What is the full name on your account? \_\_\_\_\_

Is there a "Doing Business As" (DBA) name or any other separate legal entity associated with this account?

If so, please specify: \_\_\_\_\_

Is there another individual's name on this account?  Yes  No If yes, provide: \_\_\_\_\_

What is the ABA/transit/routing number? \_\_\_\_\_

What is your checking (or savings) account number? \_\_\_\_\_

Bank Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_

Please specify type of financial institution:  Bank  Credit Union  Savings & Loan

Please specify branch: \_\_\_\_\_

Thank You!

We appreciate the opportunity to do business with you.